

Printwaste Confidential Shredding Service.

Protect your business, comply with the law and avoid data breaches, identity theft and fraud.



printwaste
Shredding & Recycling

We love shredding stuff!



printwaste

Back when we solely looked after recyclables, we kept hearing about businesses falling victim to data breaches, identity theft and fraud.

This didn't sit well with us (we know first-hand how much work goes into building and looking after a business), so we wanted to do something to help. Then, the Data Protection Act (1998) was introduced, and we realised there was something we could do. So, we bought our very first shredder.

That was over 20 years ago. Since then, we've helped thousands of businesses and organisations, of all sizes and sectors, protect their confidential information, remain compliant with the law and even protect the planet that little bit too.

Our purpose - The 3 Cs



Confidentiality

Confidential information is meant to stay that way. We'll show you how to prevent it from getting into the wrong hands.



Compliance

Trying to get your head around compliance regulations can be pretty confusing. We'll do that bit for you and make sure your boxes are ticked.



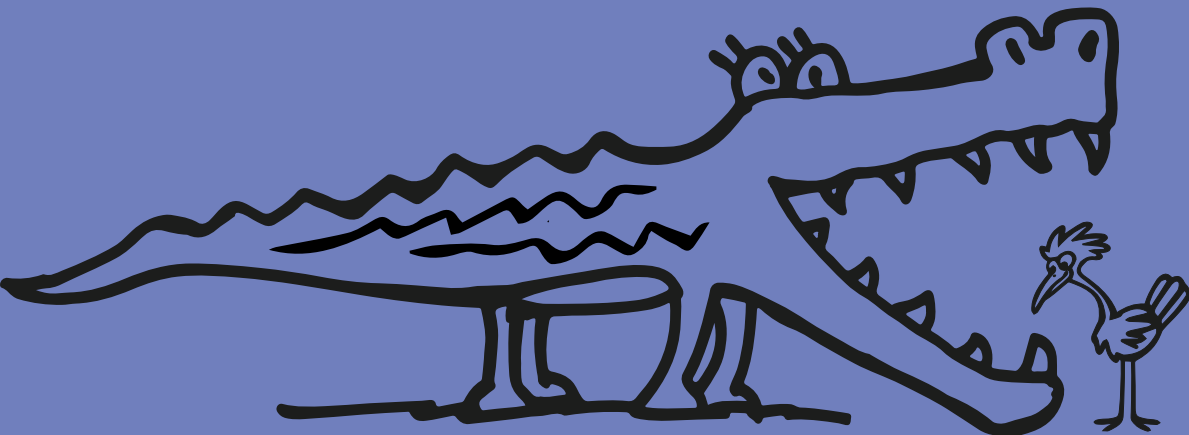
Care

To us, you're never just a number; we really care about protecting our customers. We also care about the planet, so your materials will be recycled or recovered after shredding.



GDPR has made fundamental changes to the way businesses can store and access information. With stricter requirements for holding data and harsher penalties for data breaches, it's essential you have the correct processes in place to comply – and this includes data destruction. If you're unsure about how GDPR affects you and whether you're compliant, we can help.

Working together.



Despite understanding why it’s important to have adequate security measures in place, it can be hard for businesses to know exactly what to implement or where to start.

And we get this - data security and compliance can be difficult and time-consuming to get your head around. But not doing so puts your business at risk. So, we’re here to help you navigate through it all and implement the right strategies and procedures to protect your business and comply with the law.

To do so, we adopt a ‘CRIT-ical’ approach to service:

- C Consult**
We’ll start by taking the time to understand your business, the current data destruction processes you have in place, and how best to improve these for your benefit.
- R Recommend**
With this gained knowledge, and based on your requirements, we’ll create tailored recommendations for your business.
- I Implement**
Once these recommendations have been agreed with you, we’ll get to work implementing them, making your business more secure and compliant.
- T Tailor**
Ongoing, we’ll review your service regularly and adjust elements accordingly to ensure your business remains protected and compliant.

Using this approach, we’ll deliver value to you by:



Ensuring you’re GDPR-compliant from a data destruction perspective



Providing you with a full audit trail for your confidential materials



Giving you a Certificate of Destruction as proof of compliance



Sustainably disposing of your shredded materials through recycling and recovery

Max security.



Alongside taking a ‘CRIT-ical’ approach to service, across all of our data destruction services, you can expect maximum security as a standard.

We practice what we preach – and this means we’ve invested in our facilities, machinery, vehicles and staff to ensure we’re always operating at the highest levels of security, and your confidential materials are always as safe as they can possibly be.



Our people
Our staff are BS7858 security checked and carefully trained to handle the sensitive nature of their role.



Our vehicles
Our vehicles are GPS tracked and designed to safely store your confidential materials in transit.



Our facilities
Our shredding facilities are monitored by the latest CCTV, 24 hours a day, with security gates and intruder alarms in place for further security.

The facilities themselves are highly specialised, utilising the latest technology to destroy confidential materials so that they are illegible, unusable and impossible to reconstruct.



- Our certifications**
- ✱ We are an approved member of the British Security Industry Association (BSIA)
 - ✱ We hold BS EN 15713 certification for information destruction
 - ✱ We hold ISO 9001 for quality standards
 - ✱ We hold ISO 14001 for environmental standards
 - ✱ We hold ISO 45001 for compliant health and safety standards

Adapting to suit your needs.

At Printwaste, we take a deliberately flexible approach, so we can cater to the needs of each individual business we work with.

But this doesn't mean we compromise on security to do so – we do the opposite. We go above and beyond to make sure we can give you options, while maintaining the highest levels of security across the board, whichever option you choose.

Our service options:



Regular collections

We'll provide you with a regular, pre-scheduled shredding service. You choose how often we collect your materials, and we'll even give you year-in-advance collection dates if you'd like them. This service option is great for businesses with a steady stream of confidential information, ensuring it gets destroyed regularly, without you having to think about organising a collection.



On-demand and bulk clearances

If your business generates low volumes of confidential information, or only disposes of old records once a year, our on-demand shredding service might be better for you. As and when you need, we'll collect your sensitive materials and, if you're having a clear out, we'll provide you with as many storage containers as you need for the duration of the job.



Nationwide contracts

For multi-site organisations, we can provide you with a nationwide shredding service, where all of your confidential information, across all sites, will be looked after by one provider. For you, this means less paperwork, better communication and a clearer understanding of what happens to your sensitive materials.



Home collections

If any of your employees work remotely, you're self-employed or have personal information that you want destroyed, via our home shredding service, we can collect your confidential materials from yours and your employees' doorsteps, and transport them back to our high-security facility for shredding.



On-site or off-site? The choice is yours

- * **On-site:** Your confidential information will be destroyed on your own premises, using a shredder located on our vehicle.
- * **Off-site:** Your confidential information will be safely transported to our high-security shredding facility and destroyed there.

Here's what we shred...

When it comes to data disposal, one of the most important things you can do is make sure your whole business is aware of what actually counts as confidential.

Without this knowledge, even with the best security measures in place, you'll still be putting your information at risk. This is why we work with our customers to help them understand the different types of confidential materials out there, and also why we shred such a wide range of materials.

We shred:



Paper documents

Whether you've got a single bag or a warehouse full, we can securely shred your confidential paper documents, giving you and your staff the time to focus on your work. There's no need to remove paper clips or staples either – we'll sort this our end.



Hard drives & media materials

If your hard drives and media materials are physically intact, even if you've deleted your files off them, there's still a chance your confidential information can be retrieved. The only way to guarantee this information remains safe is to destroy the device.



Branded uniforms, badges & clothing

If you're rebranding, you've got excess stock or top secret prototypes you need to dispose of, these must be destroyed securely. If they're not, they can end up in the wrong hands and lead to employee impersonations, identity theft and fraud.



Credit cards & bank cards

Old credit cards, bank cards and security badges might have an expiry date on them, but they still contain confidential information that can be used, even past this date. To protect yourself against identity theft and fraud, it's essential these cards and badges are securely disposed of.



Branded products

Faulty products (such as toys and cosmetics) that cannot enter the marketplace need to be destroyed. If they aren't, they're at risk of entering the black market and being sold on illegally, which can lead to reputational damage for your business.



As a standard, we shred confidential materials using the latest cross cut technology, but, for items that need more than this, we also offer high security disintegration. This reduces sensitive information down to particles 3mm or smaller in size, the equivalent of dust.





Safe & secure.



From the moment a piece of sensitive information exists to the moment it’s destroyed, this information must be kept secure – and this is where storage becomes so important.

Storing your confidential data correctly is absolutely paramount to keeping it safe. To help you do so, we’ve invested in a range of containers that are carefully designed, so that they’re both highly secure and practical for your workplace.

Take a look at the options:

	Lockable console	<ul style="list-style-type: none">* Letterbox opening* Built-in angled security plate* Available in various colours
	Bins 140L 240L 360L	<ul style="list-style-type: none">* Letterbox opening* Lockable lid available* Built-in angled security plate
	Bags	<ul style="list-style-type: none">* Woven polypropylene bags* Can provide as many as you need* Come with secure ties
	RORO container (40 cubic yards)	<ul style="list-style-type: none">* Fully enclosed with highly secure locks* Ideal for holding large volumes of confidential materials



The above are our standard range of storage options for confidential materials, but, if you have an alternative preference, we’re happy to discuss this with you too.

One-stop shop!



While we may not have as many arms as an octopus (yet), we do have a few...

Alongside our confidential shredding service, we also have a recycling service for all of your recyclable materials and a Waste-to-Energy service for any non-recyclables. This gives our customers the opportunity to be compliant, secure and sustainable, all under one roof, with one single provider. Sound simple? It is.

Our recycling service

These days, businesses are under a huge amount of pressure to show that they're operating sustainably and doing their bit for the planet. Recycling is a great way to do this – it turns the idea of waste on its head and utilises materials over and over again, getting the most out of them and contributing to a circular economy. We're huge advocates of recycling here at Printwaste and use this as a way to help our customers improve their environmental performance and achieve their sustainability goals.

We recycle the following materials:

- | | | | | |
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Batteries | 
Cans & Metals | 
Cardboard | 
Coffee Cups | 
Office Furniture |
| 
Packaging | 
Cartons | 
Glass | 
Wood | 
Polystyrene |
| 
Hazardous Waste | 
Non-Confidential Paper | 
WEEE (Waste Electrical and Electronic Equipment) | 
Fluorescent Light Tubes | 
Plastics |

Waste into energy.



As it stands, not everything is recyclable – and these non-recyclable items (aka general waste) often end up in landfill doing damage to the environment.

To us, this wasn't acceptable, so we sought to find an eco-friendly alternative. This means, instead of sending to landfill, we send non-recyclables to Waste-to-Energy, where they are converted into electricity. In doing so, we've also helped turn many of our customers zero to landfill.

For every 1100L bin of your non-recyclables, we can help you generate enough energy to:



Produce 4,200 cups of tea or coffee



Power a 10kW electric shower for almost 5 hours



Power almost 4 months of battery life on a laptop



Power 53 cycles of a washing machine



Create an eco-friendly form of energy



Improve your workplace's environmental performance



Turn your workplace zero to landfill



Contribute towards a sustainable future



Did you know? During the Waste-to-Energy process, all gases are thoroughly cleaned and continually monitored to ensure they're safe and meet the regulations of the EU's Waste Incineration Directive.

Extra services for you.

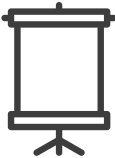
At Printwaste, we don't believe in simply collecting your bins; we want to provide our customers with more than this.

This is why we have created a range of service extras that are available to all businesses and organisations we work with:

Educate



Recycling and data security masterclasses



Workplace posters and display stands



Tips and advice on recycling, data security and compliance

Track



Recycling and data security audits



Monthly recycling and shredding reports



Annual certificates to celebrate achievements

Experience



Facility experience days



Event support



Workplace reception area talks

As well as these, as a standard, you can expect:

- * A fully certified service with sensible and transparent pricing
- * Fast response times and proactive collection scheduling
- * Ongoing support from a dedicated account manager, with legislation advice on tap



Did you know? The roof on our high-security shredding facility contains solar panels, which supply 50% of the power needed to operate our shredding machinery.



**Book your free data security
consultation today.**

Call us on 01242 588600, email us at info@printwaste.co.uk
or visit us at www.printwaste.co.uk



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